



ENTERPRISE ZONE CERTIFICATION APPLICATION

*This form contains information required for collection by the Illinois Department of Commerce and Economic Opportunity. It must be **fully-completed** and returned to Zone Administration Office with the application fee before any Enterprise Zone benefits can be granted. Questions concerning this form can be directed to the EDC offices at 309-452-8437 or becky@bnbiz.org.*

****DO NOT PURCHASE MATERIAL PRIOR TO A TAX EXEMPT CERTIFICATE BEING ISSUED****

ENTERPRISE ZONE PROJECT INFORMATION

Name of Business/Company (if different than project): _____

Address: _____ City _____ State _____ Zip _____

Name of Project: _____

Address of proposed project: _____ City _____ State _____ Zip _____

Project Contact Person: _____ Phone: _____

Email Address: _____

General Description of Project (including rehabilitation, remodeling of existing structures, new construction, major paving or new equipment): _____

Project Classification: Commercial _____ Industrial _____ Mixed-Use _____

Expected Start date of Project: _____ Complete Date: _____

Permanent Index Number(s) (PIN): _____

Federal Employer Identification Number (FEIN): _____

Building Permit Number: _____ Issue Date: _____

Estimated Cost of Site: _____

Estimated Cost of Building Materials: _____

Estimated Cost of Capital Equipment: _____

Estimated Labor Cost: _____

Total Project Cost: _____

ALL LINES MUST BE FILLED IN

JOB CREATION

Please quantify the number of jobs to be created/retained as a result of this project. Please provide an estimated number of jobs to be created/retained by the tenant/final user of the property.

- a. number of full time equivalent current jobs retained (if existing facility) _____
- b. number of full time equivalent jobs created _____
- c. number of construction jobs _____

“Retained” means the number of jobs that will remain in the Zone as a result of the new investment being made.

“Created” means the number of full-time jobs (1,950 work hours annually) for which persons are hired or are expected to be hired within two years as a result of the new investment.

“Construction Jobs” means the number of construction workers employed for this project.

ALL LINES MUST BE FILLED IN

CERTIFICATION FEE CALCULATION:

By law, the Enterprise Zone Administrator is authorized to collect a certification fee from any applicant for construction or renovation in the Enterprise Zone in order to be certified as eligible for enterprise zone benefits. Such certification fee shall accompany enterprise zone application forms and shall be 0.5 per cent (1/2 of 1 percent) of the cost of building materials of a project determined at the time of certification of the project by the Enterprise Zone Administrator, provided, however, no fee shall exceed \$50,000.00.

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| A. Estimated building materials cost | |
| B. Certification Fee Rate | .5% |
| <u>Certification Fee (A x B)</u> | |

Please submit project certification fee with this completed form. The EDC will not process Enterprise Zone Building Materials Exemption certificates until the certification fee is paid. Make checks payable to: BN Economic Development Council

Does this project involve a move from another location? Yes____ No____
(If yes, please indicate city and state): _____

Signature of Owner/Developer:

NAME TITLE DATE

Return completed form to:

BLOOMINGTON/NORMAL/MCLEAN COUNTY ENTERPRISE ZONE
C/O Bloomington-Normal Economic Development Council Attn: Becky Kirkpatrick
200 W. College Ave. Suite #402, Normal, IL 61761 becky@bnbiz.org

DEFINITION OF TERMS

| | |
|---------------------------------|---|
| Project Name: | The name of the project to which this purchase applies. |
| Street Address: | The common street address of the project itself |
| Project Contact Person: | The name of the person providing information related to the project |
| General Description of Project: | 1-2 lines describing nature of project, ultimate use and scope of work |
| Permanent Index Numbers: | PIN (parcel) numbers for project. Include all parcels to be used |
| Federal Employer ID Number: | FEIN used on tax forms; number belonging to the company undertaking the project |
| Building Permit Number: | Number listed on building permit. |
| Cost of New Construction: | Estimated cost of materials and labor to build project (if applicable) |
| Cost of Rehab. / Remodeling: | Estimated cost of materials and labor to rehab/remodel project (if applicable) |
| Cost of Site: | Estimated cost to purchase and prepare site for new construction (if applicable) |
| Cost of Capital Equipment: | Estimated cost to purchase new capital equipment (if applicable) |
| Total Project Cost: | Estimated total cost of project including all materials, labor, soft costs etc. |
| Certification Fee: | The EDC by law collects an administration fee for each certification it issues for the Enterprise Zone. |